

**FRIENDS OF ST EDMUNDS RC PRIMARY SCHOOL  
MINUTES OF MEETING**

**Tuesday 26<sup>th</sup> February 2019**

**Present:**

Holly Clarke, Chair  
Niamh Evans,  
Katie Williamson, Secretary  
Maria Kemble, Executive Head  
Susannah Mansfield  
Ali Baldock

**Apologies:**

Lisa Blake  
Lucy Taylor  
Jenni Murphy  
Jane Turner  
Gillian Basham

1. KS1 Disco: Overall £100 down on last year but still a good success. Could be due to small class numbers in EY's this year.

Niamh – novelty stand – a little too expensive – nothing over £2 proposed for next one.

Agreed that the KS1 disco is a little long too. Cut down to 1 ½ hours next year.

2. Easter:

Bingo and Hunt – Wednesday 3<sup>rd</sup> April

**Volunteers needed from 2pm.**

MK – to organise Mr Richardson to do tables and chairs.

Niamh (and Gillian?) to do Bingo

Katie to do refreshments on the day and to buy biscuits (including gluten free)

Holly to get the eggs

Possibility of selling tea and coffee – decided to see how many volunteers we get but worth exploring.

3. Summer Fair:

Holly proposed families taking on responsibility for each stall – started this process.

So far:

Tombola - Lucy Taylor

BBQ - Ali's Family

Popcorn - Nicola Macey (to confirm)

Water to wine - Nick Evans

Money Tree - Katie Williamson

Mrs Kemble to ask office to ask police to come to Summer Fair.

Mrs Kemble suggested archery – will check with school about getting the Friday person to come. Also suggested opening up forest school for the nerf course stall?

Suggested that year 6 take on pre-designated stalls this year. Holly is unable to take on the role of organising the year 6 students this year, has asked if another member of friends is able to take over this role.

Holly to action another proper raffle again this year as it has worked well.

Holly suggested including prizes aimed for the children; non uniform day for your class, win an extra play time for your class, first into lunch, ice-lollies for your class – all agreed a good idea.

Proposed a children's bake off for whole of KS2

4. AOB

Katie to write a newsletter – what we have supported of late: coding robots, West Stow trip for Y4, new goal posts.

**Cake Sale** - 22nd May. Helpers needed to move cakes in the morning from the office, and then at 1:45pm to help sell cakes. please let Holly know if you are able to help.

5. **Date of next meeting – Tuesday 14<sup>th</sup> May @ 7.30pm**