

St Edmund's Catholic Primary School

&

St Joseph's Catholic Primary School

CHARGING AND REMISSIONS POLICY

Policy Adopted: Summer 2014

Reviewed: Autumn 2024

Review Date: Autumn 2027



Introduction

The governing body recognizes the valuable contribution that the wide range of additional activities, including clubs, educational visits and residential experiences can make towards pupils' personal and social education.

The governing body aims to promote and provide such activities both as part of a broad and balanced curriculum for the pupils of the school and as additional optional activities.

Charges

The governing body reserves the right to make a charge in the following circumstances for activities organized by the school.

School Journeys in school hours

A contribution towards bus costs for trips and activities deemed to take place within school hours.

Activities outside school hours

The full cost to each pupil of the following activities deemed to be optional extras taking place outside school hours:

- E.G. Annual residential trips
- Science museum sleepover
- events organised by Friends
- educational visits
- clubs organised after school or at lunchtime
- theatre visits

Materials, Instruments etc

The cost of purchase or hire of instruments, materials, equipment or clothing (or the provision of them by parents) for the following activities:

- Art & Design
- Design Technology
- Science
- Clubs
- Extra Curricular activities

The governors may charge for materials or require them to be provided if the parents have indicated in advance that they wish to own the finished product.

General

The governing body may from time to time amend categories of activity for which a charge may be made.

Nothing in this policy statement precludes the governing body from inviting parents to make a voluntary contribution towards the cost of providing education for pupils.

Remissions

Where the parents of a pupils are in receipt of the previously mentioned benefits the governing body will remit in full the cost of board and lodging for any residential activity that it organises for the pupil if the activity is deemed to take place within school hours or where it forms part of the syllabus for a prescribed public examination or the National Curriculum.

In other circumstances, there may be cases of family hardship which make it difficult for pupils to take part in particular activities for which a charge is made. When arranging a chargeable activity the governing body will invite parents to apply in confidence for the remission of charges in part or in full. Authorisation of remission will be made by the headteacher in consultation with the Chair of Governors.